



Memo

To: All Coaches and Managers

From: SBMC Soccer

CC: Other recipients

South Burnaby Metro Club sports volunteers can complete their Criminal Records Check through the Criminal Records Review Program (CRRP), which provides criminal record checks free-of-charge as part of the BC Government's ongoing commitment to support the non-profit sector.

Additionally, at no cost, volunteers may share the results of their clear checks with other registered organizations through the CRRP online service reducing the need for multiple checks.

To further enhance the protection of children, the CRRP will require fingerprints for those who share a date of birth and gender with a pardoned sex offender (vulnerable sector check) as per the national RCMP policy. These prints will be at the applicant's expense as required by their local police agency. However, in almost all circumstances, an individual will only be required to be fingerprinted once every ten years through the program.

If there is an issue with the criminal record check, the volunteer will be required to go through the current process through the local police service.

In order to request a criminal record check for yourself, please use the following link through the secure and efficient online service. You will need to verify your identity through a process similar to activating a credit card online. Use of the online service will greatly decrease the time required to complete a check and any delay in obtaining your Criminal Record Check or PRC.



The access code provided below is unique to South Burnaby Metro Club and can only be used by South Burnaby Metro Club volunteers. You will require this code when submitting your request online.

Online Link: <https://justice.gov.bc.ca/eCRC/>

Access Code for SBMC: SUTG9RAAEH

The results of the criminal record check will be sent directly by email to South Burnaby Metro Club who will then process it. Additional information about the CRRP is available on the Ministry of Justice website.

For further information or any questions, please contact SBMC Executive Board Member Don French at dfrench@sbmcsoccer.com.

Thank you,

South Burnaby Metro Club