

## **Unpaid Fees and Collection Policy**

## **OBJECTIVE**

• To clearly communicate protocols for instances involving unpaid registration fees

## **GUIDELINES**

SBMC's basic policy is that all fees and applications for financial assistance from outside organizations (such as Kidsport or A4K) or from SBMC should be paid and completed at the time of registration.

However, SBMC recognizes that some families face financial challenges and will consider making special arrangements for the payment of fees or financial assistance so that financial issues do not prevent a player from having the opportunity to enjoy soccer.

In the absence of special arrangements with SBMC, unpaid fees may result in the member being removed from the roster and active status within the club and within Burnaby District.

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