



VOLUNTEER PROGRAM POLICY

South Burnaby Metro Club-Soccer operates through the dedication of volunteers. We rely on parents to contribute their time to running our programs. In order to ensure the delivery of quality programming, there is a volunteer fee associated with each registration. Parents have the option to self-identify if they are unable to volunteer or indicate their willingness to commit their time to club events, activities, games, practices, and other duties. Our aim is to foster a sense of community by actively involving parents in the club beyond mere spectating.

VOLUNTEER FEE

For the fall season, the volunteer fee is \$75.00 and for the spring season, the volunteer fee is \$50.00.

VOLUNTEER HOURS REQUIRED

For the fall season, a minimum of 5 hours is required, and for the spring season, a minimum of 3 hours is required to receive a refund of the volunteer fee.

VOLUNTEER OPPORTUNITIES

The club's Volunteer Coordinator will send out emails regarding volunteer opportunities throughout the year. Parents can respond and indicate their availability, committing to their assigned duties and hours. Completed hours will be tracked to confirm that the minimum requirement has been met. Please see the next page for a list of acceptable volunteer duties.

Note: One Head Coach, One Assistant Coach, and One Manager per team qualify for an automatic volunteer refund. Therefore, they do not need to complete any additional volunteer hours to receive the credit. At the end of the season, it is the responsibility of the team officials to return all assigned equipment. Failure to do so will result in the withholding of the refund.

VOLUNTEER REFUND

The volunteer fee will be refunded to the player/parent's account at the end of each season once we have confirmed that the volunteer hours have been completed. We will process refunds at the end of March for the Fall season and in early July for the Spring season.

MULTIPLE PLAYERS IN THE SAME FAMILY

Families with more than one player registered will need to commit to the minimum hours for 1 child to qualify for the refund. For instance, a parent with two children on two different teams for the fall season will be charged the volunteer fee twice and will need to commit to completing at least 5 hours in order to receive the \$150 refund.



ACCEPTABLE VOLUNTEER DUTIES & EVENTS

- Club house clean up
- Equipment and ball organization
- Mini-Jamboree
- Halloween party
- Assessment sessions
- Field set up and take down
- Refereeing
- Linesman (Flagging games)
- Club tournaments
- Spring break camps
- Assist with coaching
- Assist with running practices

UNACCEPTABLE VOLUNTEER DUTIES

- Taking photos
- Managing team social media accounts
- Bringing snacks
- Video recording games and practices
- Keeping team statistics
- Driving kids to and from games and practices
- Fundraising for external tournaments

Note: The lists are subject to change. If you have any questions about whether something will be accepted, please contact the Volunteer Coordinator.

SOUTH BURNABY METRO CLUB SOCCER

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